

**TOWN OF DANDRIDGE, TENNESSEE
BOARD OF MAYOR AND ALDERMEN
Regular Meeting
10 November 2014**

I. PUBLIC HEARING

- Third Reading of **Ordinance No. 14/15-03** To Create and Levy a Commercial Building Plan Review and Fire Inspection Fee

No Comments

II. CALL TO ORDER

- A. The Dandridge Board of Mayor and Aldermen (BMA) met in regular session at the Dandridge Police Department/Public Works Building in Dandridge, Tennessee on Tuesday, the 10th day of November 2014.
- B. Vice-Mayor MIKE NELSON was present and presiding. Vice-Mayor NELSON called the meeting to order immediately following the Beer Board Meeting.

III. ROLL CALL

- A. A roll call of the BMA was conducted by Town Recorder, Cathy Dixon, with the following members responding:

- Vice-Mayor MIKE NELSON
- Alderman MIKE CHAMBERS
- Alderman PAM FARRAR
- Alderman DAVID JONES
- Alderman KEN THORNHILL

ABSENT: Mayor GEORGE GANTTE
Alderman TODD KESTERSON

- B. A quorum being present, the following business was conducted and entered on the record:

The pledge and invocation was led by Alderman David Jones.

IV. READING OF THE MINUTES

It came on a motion by Alderman JONES, seconded by Alderman FARRAR, to approve the Regular Session minutes of the October 14, 2014 meeting as written.

On a voice vote, the motion passed unanimously, and was so ordered.

V. PUBLIC PRESENTATIONS

- Floyd & Becky Case, Elmer Lane: Informed BMA of needed road repairs for Elmer Lane. Public Works Superintendent Gregg Gann responded that the current tar and chipped road is in pretty bad shape due to having

to dig out bad places and re-rocking with pug mix. The mix keeps washing out. The road needs to be re-topped at a cost of approximately \$60,000. Town Administrator Melissa Peagler explained that Elmer Lane was currently fourth in line for paving.

- Randy Royster: Asked BMA to consider changing procedures for disconnecting water service without notice. This has happened twice due to mishaps with the mail and could have been resolved with a phone call before disconnecting. Request that at least a phone call be made before disconnecting water service. Town Administrator Melissa Peagler explained that is current policy, but can look into the cost associated with a call or sending a second notice. Alderman Jones responded that policy should be looked into. DWMF Superintendent was not present for comment.

VI. PRESENTATION OF PETITIONS, MEMORIALS, REMONSTRANCES, AND COMMUNICATIONS

None presented.

VII. BUSINESS PRESENTED BY THE MAYOR

None presented

VIII. FINANCIAL REPORT BY THE TOWN RECORDER

| | | | |
|----------------------|------------------------|------------------------------|-------------|
| <u>Bank Balance:</u> | BMA Acct: \$600,632.58 | <u>Money Market Balance:</u> | \$69,988.30 |
| | | <u>General Fund CD's:</u> | \$-0- |
| | | <u>Drug Fund Balance</u> | \$17,688.84 |

IX. PRESENTATION OF ORDINANCES AND RESOLUTIONS

- Third Reading of **Ordinance No. 14/15-03** To Create and Levy a Commercial Building Plan Review and Fire Inspection Fee

It came on a motion by Alderman JONES, seconded by Alderman CHAMBERS, to approve Ordinance No.14/15-03 on third and final reading.

A roll call was asked for and the BMA responded as follows:

| | | | |
|-------------------|-----|--------------------|-----|
| Vice-Mayor NELSON | AYE | Alderman JONES | AYE |
| Alderman CHAMBERS | AYE | Alderman THORNHILL | AYE |
| Alderman FARRAR | AYE | | |

On a roll call vote, the motion passed unanimously, and was so ordered.

- First Reading of **Ordinance No.14/15-04** Amending the Zoning Ordinance by Deleting Section 14-409.1q under Permitted Uses

It came on a motion by Alderman CHAMBERS, seconded by Alderman FARRAR, to approve Ordinance No.14/15-04 on first reading.

A roll call was asked for and the BMA responded as follows:

| | | | |
|-------------------|-----|--------------------|-----|
| Vice-Mayor NELSON | AYE | Alderman JONES | AYE |
| Alderman CHAMBERS | AYE | Alderman THORNHILL | AYE |
| Alderman FARRAR | AYE | | |

On a roll call vote, the motion passed unanimously, and was so ordered.

- First Reading of **Ordinance No.14/15-05** Amending the Zoning Ordinance by Revising Section 14-309f, Off-Street Automobile Storage

It came on a motion by Alderman THORNHILL, seconded by Alderman CHAMBERS, to approve Ordinance No.14/15-05 on first reading.

A roll call was asked for and the BMA responded as follows:

| | | | |
|-------------------|-----|--------------------|-----|
| Vice-Mayor NELSON | AYE | Alderman JONES | AYE |
| Alderman CHAMBERS | AYE | Alderman THORNHILL | AYE |
| Alderman FARRAR | AYE | | |

On a roll call vote, the motion passed unanimously, and was so ordered.

- **Resolution No.14/15-06** Amending Appendix VII of the Personnel Handbook (Workmen's Comp Doctor Panel)

It came on a motion by Alderman FARRAR, seconded by Alderman THORNHILL, to approve Resolution No.14/15-06.

On a voice vote, the motion passed unanimously, and was so ordered.

- **Resolution No.14/15-07** To Support a TDOT Community Transportation Planning Grant

Grant will be for a pedestrian planning and bicycle master plan from the Field of Dreams Activity Center to Maury Middle School. Cost will be \$3,700 for the Town's 10% of the total cost of the master plan if grant is awarded.

It came on a motion by Alderman FARRAR, seconded by Alderman THORNHILL, to approve Resolution No.14/15-07.

On a voice vote, the motion passed unanimously, and was so ordered.

X. OLD BUSINESS

None presented.

XI. NEW BUSINESS

- Approval of Master Equipment Lease-Purchase Agreement with Ford Motor Credit Company for the Purchase of "4" 2015 Ford Interceptor Utilities w/Police Equipment

It came on a motion by Alderman THORNHILL, seconded by Alderman FARRAR, to approve the lease purchase agreement.

A roll call was asked for and the BMA responded as follows:

| | | | |
|-------------------|-----|--------------------|-----|
| Vice-Mayor NELSON | AYE | Alderman JONES | AYE |
| Alderman CHAMBERS | AYE | Alderman THORNHILL | AYE |
| Alderman FARRAR | AYE | | |

On a roll call vote, the motion passed unanimously, and was so ordered.

- Approval of Purchase Agreement with Thermocopy for the Purchase of a Ricoh Copier for the Public Works/Police Department

| | | |
|-------------------|------------|--------------------------------------|
| <i>Thermocopy</i> | \$5,298.00 | (5 year lease at \$102.17 per month) |
| | | (4 year lease at \$122.19 per month) |
| <i>PBIMIT</i> | \$5,495.00 | (5 year lease at \$106.00 per month) |
| <i>Xerox</i> | \$6,100.00 | |

Funds will be taken from the Parks/Rec line item 44400-320 for this fiscal year. Future payments will be rotated via Police budget.

It came on a motion by Alderman JONES, seconded by Alderman THORNHILL, to accept the Thermocopy bid with a 4 year lease.

A roll call was asked for and the BMA responded as follows:

| | | | |
|-------------------|-----|--------------------|-----|
| Vice-Mayor NELSON | AYE | Alderman JONES | AYE |
| Alderman CHAMBERS | AYE | Alderman THORNHILL | AYE |
| Alderman FARRAR | AYE | | |

On a roll call vote, the motion passed unanimously, and was so ordered.

- Approval and Assignment of Surplus Police Vehicles

Four surplus police vehicles (2 cars / 2 SUVs) will be re-assigned as follows...

One SUV to Public Works

One car to DVFD

One car to be used as a pooled vehicle within various departments. Vehicle will set at DWMF when not in use.

One SUV to be used by the Chief of Police to replace recently totaled vehicle.

It came on a motion by Alderman THORNHILL, seconded by Alderman FARRAR, to approve the re-assignment of the surplus police vehicles.

A roll call was asked for and the BMA responded as follows:

| | | | |
|-------------------|-----|--------------------|-----|
| Vice-Mayor NELSON | AYE | Alderman JONES | AYE |
| Alderman CHAMBERS | AYE | Alderman THORNHILL | AYE |
| Alderman FARRAR | AYE | | |

On a roll call vote, the motion passed unanimously, and was so ordered.

- Installation of Exit Door in Conference Room

It came on a motion by Alderman JONES, seconded by Alderman THORNHILL, to obtain two additional quotes for the project.

On a voice vote, the motion passed unanimously, and was so ordered.

- Bid Approval: Access Control System for the DWMF

It came on a motion by Alderman JONES, seconded by Alderman CHAMBERS, to negotiate with the low bid to see how much it would cost to include additional buildings.

On a voice vote, the motion passed unanimously, and was so ordered.

- Swearing in Ceremony for Newly Elected Aldermen (Monday, December 1, 2014 at 6:00 p.m. at Public Works/Police Dept Building)

XII. RECESS

XIII. CALL TO ORDER

XIV. PRESENTATION OF ORDINANCES

- Second Reading of **Ordinance No.14/15-04** Amending the Zoning Ordinance by Deleting Section 14-409.1q under Permitted Uses

It came on a motion by Alderman CHAMBERS, seconded by Alderman THORNHILL, to approve Ordinance No.14/15-04 on second reading.

A roll call was asked for and the BMA responded as follows:

| | | | |
|-------------------|-----|--------------------|-----|
| Vice-Mayor NELSON | AYE | Alderman JONES | AYE |
| Alderman CHAMBERS | AYE | Alderman THORNHILL | AYE |
| Alderman FARRAR | AYE | | |

On a roll call vote, the motion passed unanimously, and was so ordered.

- Second Reading of **Ordinance No.14/15-05** Amending the Zoning Ordinance by Revising Section 14-309f, Off-Street Automobile Storage

It came on a motion by Alderman JONES, seconded by Alderman CHAMBERS, to approve Ordinance No.14/15-05 on second reading.

A roll call was asked for and the BMA responded as follows:

| | | | |
|-------------------|-----|--------------------|-----|
| Vice-Mayor NELSON | AYE | Alderman JONES | AYE |
| Alderman CHAMBERS | AYE | Alderman THORNHILL | AYE |
| Alderman FARRAR | AYE | | |

On a roll call vote, the motion passed unanimously, and was so ordered.

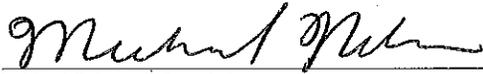
XV. MISCELLANEOUS

- Town Administrator Melissa Peagler –
 - Issue with Craig Knierman’s building during the recent road construction as materials that were stored on the town’s parking lot blew onto the roof of his building and into the building. An insurance claim will be filed.
 - Waterfront Development – met with Chris last week, pictures from the lake have been taken, two items to be completed are a homework assignment for the work group asking for comments on the vision statement and a survey to town residents via the water bill. The development group will be back in town on January 8th – 12th (with Town Hall day on the 11th at the activity center). They will also meet with TVA, TWRA & TDOT on December 15th. Proposed options will be ready on December 1st for presentation to agencies for review and consideration.
 - Becky Slone property offer – met with Bob Jarnagin at the site today. Ms. Slone has requested changes to the document; changes have been made and will be presented to the library board for review. Document will then be presented to BMA.
- Alderman Jones – requested a list of add on fees with the DWMF to review before the January meeting.
- Alderman Farrar – parking area in front of Tinsley Bible Drug Store – TA M. Peagler reported that the parking area was never officially approved; it was to be reviewed and re-presented for approval. Alderman Jones stated that the TA could develop the wording with BMA on record saying this should be done. Will arrange for two spaces to be marked.

XVI. ADJOURNMENT

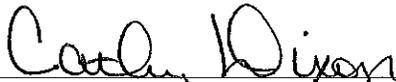
It came on a motion by Alderman THORNHILL, seconded by Alderman CHAMBERS, that the meeting of November 10, 2014 be adjourned.

On a voice vote, the motion passed unanimously, and was so ordered.



Mike Nelson, Vice-Mayor

ATTEST:



Cathy Dixon, Town Recorder
MINUTES-BMA-111014