

**TOWN OF DANDRIDGE, TENNESSEE  
HISTORIC PLANNING COMMISSION  
REGULAR MEETING  
19 March 2015**

**I. CALL TO ORDER**

*There is no taped recording of this meeting.*

- A. The Dandridge Historic Planning Commission met in regular session at the Dandridge Public Works Facility/Police Department Building in Dandridge, Tennessee on Thursday, March 19, 2015 at 6:00 p.m.
- B. Chairman BOB JARNAGIN called the meeting to order and called roll.

**II. ROLL CALL**

A. A roll call of the Historic Planning Commission was conducted with the following members responding:

- Chairman BOB JARNAGIN
- Alderman DAVID JONES
- Commissioner KENNY CARR
- Commissioner BUDDY DOLLAR
- Commissioner JIM HUTCHINS

ABSENT:           Commissioner MARI ENTWISTLE  
                      Commissioner RICK FARRAR

B. A quorum being present, the following business was conducted and entered on the record:

**III. READING OF THE MINUTES**

It came on a motion by Alderman JONES, seconded by Commissioner DOLLAR, to approve the January 22, 2015 regular meeting minutes as presented.

On a voice vote, the motion passed unanimously, and was so ordered.

**IV. BUSINESS PRESENTED BY THE CHAIRMAN**

No business presented.

**V. OLD BUSINESS**

No business presented.

**VI. NEW BUSINESS**

- Farmers Market Pavilion, Academy Circle, Map 68, Group A, Parcel 3.01, Site Plan Review

*The Dandridge Community Trust presented the request for a certificate of appropriateness. Mr. Sean Glenn explained the project and design elements. Chairman Jarnagin advised that the board to consider this item based on the new construction guidelines with the Historical Guidelines.*

It came on a motion by Alderman JONES, seconded by Commissioner CARR, to approve the certificate of appropriateness.

On a voice vote, the motion passed unanimously, and was so ordered.

- First United Methodist Church (William Schneider), 121 E. Meeting St., Map 68N, Group D, Parcel 12, Approval of Parking Lot

*William Schneider presented the request for a certificate of appropriateness to the commission. Chairman Jarnagin advised the commission regarding parking lots with the Historical Guidelines. The commission discussed the buffer between the church property and the adjacent property. The adjacent property owner, Mary Alice Schmitt, indicated that she would like the ditch to remain between the properties due to storm water concerns. The commission discussed the storm water design and parking design.*

It came on a motion by Commissioner CARR, seconded by Commissioner HUTCHINS, to approve the certificate of appropriateness subject to final approval of the parking layout and parking space size by the Building Official.

*The commission discussed the requirement of a buffer.*

Commissioner CARR amended his motion to provide for fencing or plantings along the southern border adjacent to the Schmitt property. Commissioner HUTCHINS accepted the amendment.

*The future design of any fence would be required to meet the historical guidelines.*

On a voice vote, the motion passed 4-1, and was so ordered.

- Mary Alice Schmitt, 113 E. Main St., Approval of Fence/Arbor, Walkway/Stairs, Doors

*Ms. Schmitt presented her requests for a certificate of appropriateness. The commission reviewed the request in conjunction with the Historical Guidelines.*

It came on a motion by Commissioner CARR, seconded by Commissioner HUTCHINS, to approve the certificate of appropriateness.

On a voice vote, the motion passed unanimously, and was so ordered.

- Gary Lindsey (Max Frye), 137 E. Meeting St., Map 68N, Group D, Parcel 4, Approval of Mechanical Vending Ice House

*Mr. Prentis Frye and Mr. Max Frye presented the request for a certificate of appropriateness. They explained the economic benefit of the ice house to the community. Chairman Jarnagin suggested that they consider the ice house as an accessory structure and advised commission of the historical guidelines regarding accessory structures. Alderman Jones asked if the commission passed a requirement that items not listed in the historical guidelines. The commission discussed the issue.*

It came on a motion by Alderman JONES, seconded by Commissioner DOLLAR, to table this item until March 26<sup>th</sup> at 6:00 p.m.

On a voice vote, the motion passed unanimously, and was so ordered.

- Richard Ridley, 1208 Gay St., Demolition (rear block building)

*Mr. Ridley and Mr. Scott Kinsler presented the request for a certificate of appropriateness. The commission discussed the sign requirements within the Historical Guidelines. The commission requested the town attorney and town administrator to review the sign regulations.*

It came on a motion by Alderman JONES, seconded by Commissioner DOLLAR, to approve the following as part of the certificate of appropriateness:

1. Black fabric awnings
2. Aluminum painted doors on right and left side of the building
3. Wooden center door with ¾ glass
4. Raising the roof line up on the center and right of building
5. Replacing windows with double pane tempered glass
6. Apply stucco to façade and block side
7. Increase size on the windows on the right of the building all in conformity with the proposed plan

On a voice vote, the motion passed unanimously, and was so ordered.

#### VII. MISCELLANEOUS

No business presented.

#### VIII. RECESS

It came on a motion by Commissioner HUTCHINS, seconded by Commissioner CARR, to recess the meeting until 6:00 p.m. on March 26, 2015.

On a voice vote, the motion passed unanimously, and was so ordered.

**TOWN OF DANDRIDGE, TENNESSEE  
HISTORIC PLANNING COMMISSION  
RE-CONVENE REGULAR MEETING  
26 March 2015**

#### I. CALL TO ORDER

*There is a recording of the re-convened session.*

- A. The Dandridge Historic Planning Commission re-convened their regular session from March 19, 2015 at the Dandridge Public Works Facility/Police Department Building in Dandridge, Tennessee on Thursday, March 26, 2015 at 6:00 p.m.
- B. Chairman BOB JARNAGIN called the meeting to order and called roll.

#### II. ROLL CALL

- A. A roll call of the Historic Planning Commission was conducted with the following members responding:

- Chairman BOB JARNAGIN
- Alderman DAVID JONES
- Commissioner KENNY CARR
- Commissioner JIM HUTCHINS

ABSENT:           Commissioner BUDDY DOLLAR  
                      Commissioner MARI ENTWISTLE  
                      Commissioner RICK FARRAR

- B. A quorum being present, the following business was conducted and entered on the record:

#### III. NEW BUSINESS

- Gary Lindsey (Max Frye), 137 E. Meeting St., Map 68N, Group D, Parcel 4, Approval of Mechanical Vending Ice House

*Alderman Jones had asked in the previous meeting if the commission passed a requirement that items not listed in the historical guidelines. Town Administrator, Melissa Peagler reported that the town had researched this item and no such item could be found as approved in minutes. Commission is to determine how this request falls*

*within the guidelines as an accessory structure. The Town Administrator and Town Attorney met and determined that the request would only be allowed if the selected materials and finish are compatible with the principle structure which is a brick principle structure. The Ice House would need to be in a brick enclosure with at least three sides enclosed. Location of signage and mechanical equipment was discussed.*

It came on a motion by Commissioner HUTCHINS, seconded by Commissioner CARR, to approve the vending ice house with an enclosed top and a brick façade on three sides with signage mounted to the sides (16 sq.ft. each side).

On a voice vote, the motion passed unanimously, and was so ordered.

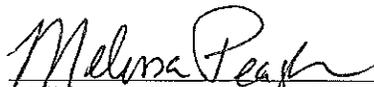
#### IV. ADJOURNMENT

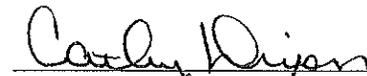
It came on a motion by Commissioner CARR, seconded by Alderman JONES, that the meeting of March 19<sup>th</sup> & March 26, 2015 be adjourned.

On a voice vote, the motion passed unanimously, and was so ordered.

  
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Bob Jarnagin, Chairman

ATTEST:

  
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Melissa Peagler, Town Administrator  
MINUTES-HISTORIC PLANNING-031915

  
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Cathy Dixon, Town Recorder  
MINUTES-HISTORIC PLANNING-032615